

Minutes Board of Town Trustees

STATE OF ILLINOIS

LAKE COUNTY

TOWN OF NEWPORT

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at the Village Hall on October 17, 2018

Members Present:

J. Daryle Spiller, Trustee

Corey Kirschhoffer, Trustee

Mike Wells, Trustee

Stan Williams, Trustee

Debbie Spurgeon, Clerk

Jerome Berens, Assessor

Randy Whitmore, Supervisor

Call to Order: Supervisor Whitmore called the Regular Township Meeting of the Board of Town Trustees to order at 7:00 p.m.

Pledge of Allegiance: Supervisor Whitmore led the Pledge of Allegiance.

Roll Call: In attendance, Daryle Spiller, Stan Williams, Jerome Berens, Corey Kirschhoffer, Mike Wells, Debbie Spurgeon and Randy Whitmore. Absent, Highway Commissioner Rodger Edmonds.

Approval of Minutes: Supervisor Whitmore requests a motion and a second to approve the September 19, 2018 Regular Meeting Minutes.

Motion to approve the September 19, 2018 Regular Meeting Minutes by Kirschhoffer, seconded by Williams.

Voice vote: Ayes, Spiller, Williams, Wells, Kirschhoffer, Whitmore. Motion passes, 5-0.

Reports:

Supervisor's Report:

Supervisor Whitmore reports on potential business opportunities for the Village of Wadsworth. The first is Lynch Trucks on property located across from the existing Peterbuilt Trucking on Old Rt. 41. The second is described as a 1.5 million square foot building on the CenterPoint property for Medline. Whitmore supports the ingress of sewer and water from Antioch and Zion, respectively, to the village and township. Whitmore states the cost of the sewer is \$10 million.

Highway Commissioner's Report:

Highway Commissioner Edmonds is absent. His wife, Toni Edmonds presents a report to the board on his behalf. Toni comments that the road district is working on preparing trucks for the upcoming snow season, including the installation of LED warning lights purchased from Master Hitch.

The township road district has performed additional ditching work in recent days for the Village of Wadsworth. This work is performed as part of the intergovernmental agreement with the village.

Illegal dumping of discarded tires and construction items continues to grow rapidly within the township. Following the most recent incident in the Richard's subdivision, Heritage Trails, cameras are being considered. Cameras were installed near Dilly's & Mill Creek where 25 semi tires were subsequently dumped. The district intends to purchase additional cameras.

The highway commissioner is now evaluating the purchase of new two-way radios, rather than the reprogramming of the older radios previously offered by Warren Township to the district.

Driveway approaches for 2 homes were not completed during the recent paving of Townline Road due to a difference in the typical bid content in Waukegan Township versus Newport. Newport will pick up the additional costs for completion of the 2 approaches.

The road district has paid the \$1,000 annual IEPA permit fee which was due in August but overlooked. The overdue status was brought to the district's attention by the State of IL, which threatened to access fines. The matter is said to now be resolved.

Assessor's Report:

The Assessor reports that the tattered files relocated from the Hunt Club garage to a barn adjacent to the township offices on Grass Lake Road only a month ago, already have squirrels nesting in them. An alternative solution is needed.

Supervisor Whitmore indicates to Trustee Williams, who previously volunteered to re-box the materials, that he would like him to take the lead on a solution for a more suitable location.

Clerk Comments:

The clerk reports not enough audits were provided to support the township's annual needs. Last month, board members agreed to wait for their reports until the supervisor could return from vacation and order additional copies. Supervisor Whitmore will order additional audits to be available for next month's meeting.

Trustee Comments:

Daryle Spiller – No report.

Stan Williams— Trustee Williams inquires on whether the November 21st meeting should be moved to November 28th. (No board consensus, therefore the November remains as published.)

Mike Wells—No report.

Corey Kirschhoffer— No report.

Attorney's Report: No report.

Township Business:

Supervisor Whitmore indicates the township and road district are seeking an aggregate levy of 104.99%, the maximum a taxing body can levy without holding a Truth in Taxation Public Hearing. Whitmore notes nothing is being levied for General Assistance, as there is ample money (\$49,514) available in the fund.

Whitmore requests a motion to adopt an estimate of tax levy for the Road & Bridge Fund

Motion by Williams; seconded by Spiller

Voice Vote: Ayes, Spiller, Williams, Kirschhoffer, Wells, Whitmore. Nays, none. Motion passes, 5-0.

Whitmore requests a motion to adopt an estimate of tax levy for General Town Fund.

Motion by Kirschhoffer; seconded by Wells.

Voice Vote: Ayes, Spiller, Williams, Kirschhoffer, Wells, Whitmore. Nays, none.

Motion passes, 5-0.

Supervisor Whitmore reappointments resident Joe Stanonik to Newport Fire District Board. No discussion.

Whitmore requests a motion for the reappointment of Joe Stanonik to the Newport Fire District Board. Motion by Kirschhoffer; seconded by Williams.

Voice Vote: Ayes, Spiller, Williams, Kirschhoffer, Wells, Whitmore. Nays, none. Motion passes, 5-0.

Brief discussion occurs on Senate Bill (SB2923) requiring clerks to attest the supervisor's signature on all checks, effective January 19, 2019. A policy needs to be in place before January. Supervisor Whitmore will reach out to the township's financial institution for any requirements they may have, such as a signature card requirement, for example. He will also discuss with Bookkeeper Nancy Lech. The state guidance suggests public bodies consult their legal counsel. We may also consider how other municipalities are solving this new requirement.

Finances:

Supervisor Whitmore indicates the warrants for the monthly bills are available for review.

Whitmore requests a motion to approve the Assessor/General Town Fund bills.

Motion by Wells; seconded by Spiller.

Voice Vote: Ayes, Spiller, Williams, Kirschhoffer, Wells, Whitmore. Nays, none. Motion passes, 5-0.

Supervisor Whitmore requests a motion to approve the General Town Fund bills.

Motion by Kirschhoffer; seconded by Williams.

Voice Vote: Ayes, Spiller, Williams, Kirschhoffer, Wells, Whitmore. Nays, none.

Motion passes, 5-0.

Supervisor Whitmore requests a motion to approve the Road & Bridge bills.

Motion by Williams; seconded by Wells.

Voice Vote: Ayes, Spiller, Williams, Kirschhoffer, Wells, Whitmore. Nays, none.

Motion passes, 5-0.

Public Comment:

Mildred Corder – Resident Millie Corder inquires on whether the township intends to hold a holiday luncheon event for resident seniors. Whitmore says the township can certainly consider such an event and he will discuss it with the other local officials to see what can be pulled together.

Closed Session: No closed session.

Motion to Adjourn:

Supervisor Whitmore requests a motion to adjourn the Regular Board Meeting.

Motion by Kirschhoffer; seconded by Spiller.

Voice Vote: Ayes, all; Nays none. Motion passes, 5-0

Meeting adjourns at 7:32 p.m.

Dated the 17th day of October 2018.

 s/Debbie Spurgeon

Debbie Spurgeon, Township Clerk